

VESTRY MINUTES

St. Bartholomew's Church

Thursday, May 13, 2010, 6:00pm, The Undercroft

The meeting was called to order at 6:05pm. Present were Seth Richmond, Merle Moore, Pat Blume, Kathy Brown, Jim Kiple, David Martin, Kathy McGill, Mary Oldberg, Janet Otto, Bill Sweet and Mike Wilborn. The Rector opened the meeting with a prayer

The March minutes were postponed to the June meeting for corrections. (M/S David, Kathy McGill)

The **Treasurer's Report** showed net income is behind the budgeted amount by almost \$18,250. Pledges are down \$9,000 from the budgeted amount although this is almost exactly the position we were in a year ago. There was discussion regarding presentation of the report in a different way and showing operating income vs. net income. The detailed report was M/S Mary Oldberg and Kathy McGill and is attached.

Rector's Report.

Thank you from the Bishop for St. Bartholomew's support.

Billingham move/John Breed's position.

Mission-Shaped Criteria with The Rev. Lou Blanchard on June 13th at 9:00am.

Adult and Youth Education:

Good support for youth education from the retired clergy

1-year trial curriculum, scripturally-based, 32 – or so- Sundays, presenting several stories in live format for both adults and children. Adults and youth will then break up for further discussion. To start in the fall.

Youth Group for the Summer.

Youth Group May Mission discussion.

Sandra Wilson's death: Memorial Service to be held on June 26th at 11:00am.

No Junior Warden Report

Building and Grounds Report (by the Rector). Pipes were flushed in the church area. The Rector will follow up on its effect on the church.

Policy Manual. David Martin is continuing work on our manual, including narrowing its focus. To be continued.

Senior Warden Report. Merle announced the formation of a ***Finance/Investment Committee*** comprised of Howard Marco, Chairman, Mary Ann Martin, Russ Nehrig and Bill Sweet. He defined the role of the committee, and passed out a list of *Proposed Roles and Responsibilities* (attached), which was followed by a detailed report from Bill Sweet.

Bill announced that the Committee met for 2.5 hours. Robert Trumbull has been added to the committee, due to his extensive experience. One action item: It was recommended that a Stewardship Committee and Deferred Giving Committee be formed. It will stand on its

own, separate from the Vestry and Finance Committee, but will include a Vestry Liaison. Among other things, the Finance Committee is looking at the future of our investments. (M/S Merle/Pat)

Merle continued the meeting with a complete discussion of the ***Auditor's Report***, copy of which is attached to these minutes. Mary will work with Carla on maintenance of Vestry Minutes, each of which will include all mentioned attachments. Permanent copies will be maintained in notebooks. The Finance Committee will be in charge of Accounting for the Endowment Fund, the Currie Trust LMIF account and the Currie Trust Investment Account and Bank Reconciliations. In addition, they will work with Clergy Housing Allowance,, Memorial Funds, Designated and Restricted Fund Transactions, Designated Operating Funds, Property, Plant and Equipment, Major Repair Fund and the Year End Closing. Merle will look into building an Inventory of Personal Property. Carla and Seth will take charge of organizing Personnel Files. Seth will work with compliance with Policies for Parish Ministries with Children or Youth. The status of prior years' recommendations will be investigated. Further actions to be deferred to future meetings.

Merle also said a very special thank-you to Bill Sweet for all the work and time he put in to this (and other) projects. (M/S Mary/Merle)

Other Business.

Pat is continuing to rebuild our relationship with Crossroads.

Mary suggested we investigate reimbursement policies for receptions (mainly funerals and weddings). Other topics mentioned: The *View*, Historical Parish Records, Kneelers, and Volunteers to maintain the parish bulletin board.

The meeting was adjourned at 7:55pm with a closing prayer by the Rector.
The next meeting of the Vestry will be **Thursday, June 10 at 6:00pm.**

Respectfully submitted,
Mary Oldberg, Clerk of the Vestry

SUMMARY OF MOTIONS AND VOTES

March Minutes postponement (David Martin, Kathy McGill)

Treasurer's Report (Mary Oldberg, Kathy McGill)

Finance/Investment Committee report (Merle Moore, Pat Blume)

Auditor's Report/Special Thank You to Bill Sweet (Mary Oldberg, Merle Moore)

Adjournment (Bill Sweet, Pat Blume)

ATTACHMENTS

Treasurer's Report

Thank You Letter from Bishop

Mission Shaped Criteria

List of Holy Casserolers (May 2010)

Finance Committee: Proposed Roles & Responsibilities, Draft #1